

**Lenape Valley Baseball Association
Operating Policies & Procedures (By-laws)**



LVBA Operating Policies & Procedures (By-laws)

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Introduction

This document governs the operating policies and procedures for Lenape Valley Baseball Association (LVBA.) No item in this document shall supersede the “Official Regulations and Playing Rules” (official rules) of Little League Baseball, Suburban Travel Baseball League, United States Amateur Baseball League, Bux-Mont Connie Mack Baseball or American Legion Rules and the Lenape Valley Baseball Association Constitution.

Definitions

LVBA – Lenape Valley Baseball Association. Includes Lenape Valley Little League (LVLL), Travel Baseball League (TBL), Lenape Valley Connie Mack Baseball (LVCM) and American Legion Baseball (ALB) teams.

LVLL – Lenape Valley Little League. In-house teams that participate as a member of Little League District 30. In-house games are typically played on Monday, Tuesday, and Thursday nights and on Saturdays.

TBL –Travel Baseball Leagues. Travel teams that play against teams from surrounding leagues in a more competitive level of baseball. Suburban Travel Baseball League (STBL) is the recommended league for players 12 years old and under. STBL may offer teams for ages 13-16 years old depending on interest. The United States Amateur Baseball League (USABL) is the recommended league for teams for players 13+ years old. However, the travel coach may select to play either league dependent of the majority vote of the players on the team. STBL typically competes on Friday nights and Sunday afternoons. USABL typically plays games on Sunday but gives teams the flexibility to reschedule. TBL teams practice on Wednesdays. STBL players are required by STBL and LVBA to play on LVLL in-house teams.

LVCM – Lenape Valley Connie Mack team participates in the Bux-Mont Connie Mack league. With respect to prior playing, coaching, and/or volunteer experience, LVCM (and any prior form thereof) will be considered as having always (since its inception) existed as a part of LVBA (i.e. “grandfathered”).

BMCM – Bux-Mont Connie Mack Baseball League. An official Pennsylvania Connie Mack Baseball League. LVCM participates in this league. The BMCM playing season is established and governed by BMCM and includes any pre-season (scrimmage), regular-season, post-season, and tournament play provided for in BMCM rules (NOTE: References to “post season play”, “tournament play”, etc. in the LVBA by-laws do not apply to LVCM; they apply to other division(s) in LVBA).

12UTT – LVBA 12U Tournament Team (aka “Cooperstown Team”). A team consisting of LVBA players organized to attend Cooperstown Dreams Park Tournament in Cooperstown, New York supported by funds raised through LVBA and the LVRC

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501(c)(3) Tax ID number by the participants and their families. This is not the same team as the Little League District Team.

Little League District Team - A team selected to participate in the Little League Baseball district tournament as governed by Little League International. This is not the same team as the 12UTT (Cooperstown Team). Players must meet criteria set forth by Little League International to participate in this team.

ITL – Inter-Township League, a local Township “inhouse” league for players aged 13-19. Teams are divided up geographically to keep travel to a minimum. This season runs from early April to mid-June.

USABL - United States Amateur Baseball League. Competitive travel baseball league comprising the Eastern PA, New Jersey, and New York areas. The 13+ LV travel baseball teams play USABL.

ALB - American Legion Baseball. The Chal-Brit Legion Baseball (CBLB) team is the LV team that participates in the American Legion League. Players can range in age from 16 to 19, with most having completed their junior or senior years in high school or freshman or sophomore years in college. Players may not reach their twentieth birthday during the current calendar year. There is no minimum age to be on the team.

Boundaries

LVBA serves the communities of New Britain Township, Chalfont Borough, Doylestown Township, New Britain Borough and Warrington Township. LVBA participates as a member of Little League Baseball District 30, Suburban Baseball Travel League, other Travel Baseball Leagues, Connie Mack Baseball, and American Legion Baseball.

- A. LVLL, ITL and TBL are subject to the boundaries dictated by District 30 in accordance with the official rules of Little League Baseball.
- B. LVCM boundaries are established by BMCM and include all of Chalfont Borough, New Britain Borough, and New Britain Township. Prior LVBA participants living outside of the LVCM boundaries may be able to participate in LVCM by obtaining the appropriate release (as provided in BMCM rules). BMCM governs boundaries for LVCM and subject to change annually.
- C. CBLB boundaries are established by Bux-Mont American Legion League.

Organization

LVBA is governed by an executive board, which oversees the boards of directors of Lenape Valley Little League (LVLL), Travel Baseball League (TBL), Inter-Township League (ITL), United States Amateur Baseball League (USABL), American Legion

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Baseball (ALB), and Lenape Valley Connie Mack (LVCM) divisions.

Volunteers

LVBA is an all-volunteer organization. All members, as defined in the LVBA Constitution, are expected to volunteer their time to achieve the objectives of LVBA. All interested members are also encouraged to take an active role on the LVBA Board of Directors.

Registration

- A. Registration for the spring season (April-June) will normally take place in the preceding December. Registration for the fall season (September-October) will normally take place from June through August.
- B. LVBA may offer in-person, on-line or mail-in registration.
- C. Registration fees will be determined by the LVBA board of directors prior to each season. There may be additional fees for participating on a TBL or USABL travel team.
- D. A late registration date will be determined prior to each season. Registrations that occur on or after the late registration date may require an additional late fee and will be accepted based on availability.
- E. Refunds of the registration fee must be made in writing to the LVBA President and must be submitted prior to March 1st (spring season.) Additional fees (i.e., online fees) will not be refunded. No refunds will be issued after March 1st for the spring season and August 15th for the fall season. Exceptions for player injuries or other hardships may be granted with approval from the Executive Board.
- F. The LVCM board (subject to approval by the LVBA executive board) shall determine registration fees and deadlines each year, based on the rules as adopted each year by BMCM.
- G. LVBA also offers a hardship program in the event player families are not able to pay Registration Fees. The decision to offer hardship support, in the form of a partial or full registration fee reduction, will be granted with approval from the Executive Board.

Divisions of Play

- A. LVLL sponsors the following divisions of in-house play (age as of August 31st):
 - a) Single A Quick Ball (ages 4 to 6)
 - b) Double A (ages 6 to 8)

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- c) Triple A (ages 9 & 10)
 - d) Majors (ages 11 & 12)
 - e) Juniors (ages 13 to 15)
 - f) Seniors (ages 16 to 19)
 - g) Fall Baseball (ages 6 – 14)
- B. TBL may choose to enter teams in the following divisions of Suburban Travel Baseball (age as of May 1st):
- a) 7-year-olds
 - b) 8-year-olds
 - c) 9-year-olds
 - d) 10-year-olds
 - e) 11-year-olds
 - f) 12-year-olds
 - g) STBL may offer 13-16 yro teams depending on interest.
- C. TBL may choose to enter teams in the following divisions of USABL.
- a) 13-year-olds
 - b) 14-year-olds
 - c) 15- & 16-year-olds
- D. LVCM may choose to enter teams in any of the available divisions of BMCM baseball in accordance with BMCM rules. BMCM establishes the available division breakdown on an annual basis.
- a) 'A' League
 - b) 'B1' League
 - c) 'B' League
 - d) 'C1' League
 - e) 'C' League
 - f) Senior Connie Mack
- E. 12UTT (Cooperstown Team) may choose to enter a team of 12U athletes in the Cooperstown Dreams Park Tournament in Cooperstown, New York, or an equivalent tournament as chosen by the families of the 12U Tournament Team. See *Fundraising Restrictions under Cooperstown Dreams Park 12U Tournament section.*

Playing Rules

LVLL adheres to the Little League Baseball “Official Regulations and Playing Rules.” These rules may only be supplemented by the “Lenape Valley Baseball Association Playing Rules”, which will be approved annually by the Board.

Travel teams competing in USABL, ALB, and LVCM will adhere to the rules mandated by

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the appropriate division of the respective league.

ITL will adhere to the rules mandated by ITL.

Travel teams competing in STBL must adhere to STBL rules as well as those supplemented by LVBA bylaws.

Information Privacy

Registration or other information collected from members may be used for the sole purpose of operating Lenape Valley Baseball Association. Non-league use of this information is forbidden. Access to this information will be granted on a need-to-know basis. It is the responsibility of the information holder to take all necessary precautions to safeguard this information.

Try-outs

A. LVLL (In-House)

- a) LVLL reserves the right to conduct tryouts prior to team selection each season. The decision to conduct tryouts will be determined by a majority vote of the Board of Directors. A thirty (30) day advance notice of tryouts will be given to registered members.
- b) If a player is unable to attend their scheduled tryout, information from the prior year's player evaluation sheet and discussion with the prior year's manager will be used to assess the skill ratings of the player.
- c) LV Player Agent may hold a play up/play down evaluation for players requesting to participate in divisions outside of their respective age.

B. TBL and USABL (Travel)

- a) Travel Baseball reserves the right to conduct tryouts prior to team selection each season. The decision to conduct tryouts will be determined by a majority vote of the Board of Directors. A thirty (30) day notice of tryouts will be given to registered members.
- b) A minimum of 2 tryouts is required per team. If more than one team in an age division is a possibility, a third tryout will be conducted to evaluate the remaining roster positions for the second team.
- c) The first tryout will be held with all the players that are trying out for the travel teams of that age group. The Coach, with recommendations by the evaluators and approval by the Travel Board, will conduct a second tryout for the players that are being considered for spots on the first team. Based on rankings, players

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may not be asked to attend the second tryout.

- d) The third tryout will be reserved for the second team for that age group. Once the 'A' Team is selected, then the Travel Board will select a 'B' Team coach to hold the third tryout. The remaining players from the previous tryouts will attend the third tryout to be considered for a spot on the 'B' Team.
- e) The tryout schedule should make every effort to not conflict with other Lenape Valley in-season sports.
- f) Tryouts for the following season will take place prior to October 15th of the current year. (If a player cannot attend the scheduled tryout prior to October 15th of the current year additional tryouts may be conducted with individual players prior to February 14.)
- g) If a player is unable to attend their scheduled tryout, information from the prior year's player evaluation sheet and discussion with the prior year's manager will be used to assess the skill rating of the player.
- h) All coaches performing tryouts should have a standardized rubric in which the grading system is consistent among the athletes competing for a position on the team. Evaluators must understand the scoring system and be unbiased in the grading of skills.
 - i) Travel Board will provide a standardize tryout agenda and evaluation form for all the teams to follow. A list of recommended drills to be performed.
 - ii) Each travel tryout is required to use the standard evaluation form.
- i) Lenape Valley Baseball is focused on putting together the best most competitive team possible based on talent and no outside factors i.e., friendships, coaches, prior experience, etc. The goal of the travel manager is to select the best baseball players for the team and be able to communicate this to both the players selected for the travel team and those players not selected.
- j) Player Selection and Player Cuts will be done using the email template provided by the Travel Board. The email gives the parent the parent the right to request feedback of their child's tryout. If requested, it is the managers responsibility to reach out to the families and provide such feedback. Every effort should be made to provide honest, candid, and constructive feedback to the families not being selected for a travel team either through phone call or face to face discussion.

C. LVCM (Connie Mack) and ALB (American Legion Baseball)

- a) LVCM and ALB reserves the right to conduct tryouts prior to team selection each season. The decision to conduct tryouts will be determined by a majority vote of the Board of Directors. A thirty (30) day advance notice of tryouts will be given to

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registered members.

- b) If a player is unable to attend their scheduled tryout, information from the prior year's player evaluation sheet and discussion with the prior year's manager will be used to assess the skill rating of the player.

D. 12UTT (Cooperstown Team)

- a) 12UTT will not conduct try-outs. Player selection is determined by the manager of the 12UTT team. Consideration should be given to players who participated in TBL and Little League District Teams.

Little League District Teams

- A. At the 10-, 11- and 12-year-old age groups, LVBA may enter a team into the Little League District Tournament and will pay the Little League district tournament fee for each of these teams.
- B. Uniforms: LVBA will provide uniforms for 1 team each at the 10-, 11- and 12-year-old age groups. Those uniforms are intended for players that do not have the current TBL uniform.

Manager Selection

LVBA will strive to select as managers those individuals who have the proper knowledge, experience and demeanor that support the objectives of Little League Baseball and LVBA. In accordance with Little League rules, no manager or coach has tenure from one year to the next.

A. LVLL (in-house)

- a) To be considered to manage a LVLL intramural team, applicants must follow these procedures:
 - i) indicate on the registration form that they would like to manage a team.
 - ii) submit a completed "LVBA Manager or Coach Selection" application form.
 - iii) submit a completed "Little League Volunteer Application" and consent to a background check.
- b) The league commissioner will evaluate each managerial candidate and recommend qualified candidates for final approval by the Executive Board. The Executive Board will use the following criteria when evaluating managerial candidates:

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- i) completion of a successful background check
 - ii) review of ejections/suspensions in prior seasons
 - iii) exhibits good sportsmanship.
 - iv) understands the game of baseball and has a desire to teach it to children.
 - v) participation in coaching development programs (i.e., coaches' clinics, PCA clinics, umpire clinics, safety clinics, etc.)
 - vi) prior LVBA managerial experience (experience in current division takes precedence)
 - vii) prior LVBA coaching experience (experience in current division takes precedence)
 - viii) prior non-LVBA managerial experience
 - ix) volunteers for another role in the league (i.e., board of directors, sponsor, etc.)
- c) An applicant will not be selected to manage a team for the sole purpose of moving his child up to another division. (For example, the parent of a Minors division player will not be awarded a Majors team for the sole purpose of moving his child up to the Majors division.)
 - d) Managerial selection shall be completed prior to the March board of directors' meeting. The selection committee is not required to provide an explanation to a candidate as to why they were not selected to manage a team.

B. TBL and USABL (Travel)

- a) To be considered to manage a TBL travel team, applicants must follow these procedures:
 - i) submit a completed "LVBA Manager or Coach Selection" application form prior to July 1 of the current season or as set by the Travel Board.
 - ii) submit a completed "Little League Volunteer Application" and consent to a background check.
- b) A committee consisting of the Travel Vice-President, Travel Secretary and Travel Commissioner will evaluate each managerial candidate and recommend qualified candidates for final approval by the LVBA Executive Board by August 1 of the current season or a date as set with approval by the Executive Board. The Committee and Executive Board will use the following criteria when evaluating managerial candidates:
 - i) completion of a successful background check
 - ii) review of ejections/suspensions in prior seasons
 - iii) exhibits good sportsmanship.

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- iv) understands the game of baseball and has a desire to teach it to children.
- v) participation in coaching development programs (i.e., coaches' clinics, PCA clinics, umpire clinics, safety clinics, etc.)
- vi) prior LVBA managerial experience (experience in current division takes precedence)
- vii) prior LVBA coaching experience (experience in current division takes precedence)
- viii) prior non-LVBA managerial experience
- c) An applicant will not be selected to manage a team for the sole purpose of moving his child up to another division. (For example, the parent of a 9U player will not be awarded a 10U team for the sole purpose of moving his child up to the 10U team.)
- d) Managerial selection for the 'A' team shall be completed by August 1 or as set by the travel Board of the current season (so that the Manager may conduct tryouts prior to October 15th.) The selection committee is not required to provide an explanation to a candidate as to why they were not selected to manage a team. If it is determined that there will be enough players for form a competitive 'B' Team, then the Travel Board will select from the previous coaching applicants that applied. If a coaching applicant is not available, then the Travel Board will reach out requesting for 'B' Teams coaching applications.
- e) For 7U and 8U Divisions, the coach will not be selected until after the first tryout. All coaches that apply will run the first tryout together. The travel board will evaluate the applicants' children to see where they fall with the rest of the players at the tryout. The evaluation will look to see if the applicant's child belongs on the 'A' team or the 'B' team.

C. LVCM (Connie Mack)

- a) To be considered to manage a LVCM team, applicant must follow these procedures:
 - i) submit a completed "LVBA Manager or Coach Selection" application form 60 days prior to the upcoming season.
 - ii) consent to a background check.
- b) A committee consisting of the LVCM vice president, LVCM secretary, and LVCM commissioner will evaluate each managerial candidate and recommend qualified candidates for final approval by the LVBA Executive Board 30 days prior to the start of the season. The committee will use the following criteria when evaluating managerial candidates:
 - i) completion of a successful background check
 - ii) review of ejections/suspensions in prior seasons
 - iii) exhibits good sportsmanship.

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- iv) understands the game of baseball and has a desire to teach it to young men.
 - v) participation in coaching development programs (i.e., coaches' clinics, PCA clinics, umpire clinics, safety clinics, etc.)
 - vi) prior LVBA managerial experience (experience in current division takes precedence)
 - vii) prior LVBA coaching experience (experience in current division takes precedence)
 - viii) prior non-LVBA managerial experience
 - ix) volunteers for another role in the league (i.e., board of directors, sponsor, etc.)
- c) An applicant will not be selected to manage a team for the sole purpose of moving his child into another division. (For example, the parent of a B-league player will not be awarded an A-league team for the sole purpose of moving his child up to the A-league.)
 - d) Managerial selection shall be completed 30 days prior to the start of the upcoming season. The selection committee is not required to provide an explanation to a candidate as to why they were not selected to manage a team.
 - e) Emergency Appointments: The LVCM board reserves the right to appoint additional coaches "as needed" based on player turnout and registration or a coach's unforeseen discontinuation. The criteria and limitations noted above (including LVBA executive board approval) fully apply to any "as-needed" coaching assignment, with the exception that dates, and deadlines noted above may be waived. Coaches selected by the formal procedure (i.e. according to the prescribed deadline dates), as well as "alternates" who go through the formal procedure, are considered "senior" to "as-needed" coaches and the LVCM board may attempt (but cannot guarantee) to grant preference to the "senior" coaches (when allowed within the framework of BMCM player rules and/or division breakdown). Considering "alternate" coaches within the time framework is preferable to appointing "as-needed" coaches, wherever practical.

D. Little League District Teams

- a) To be considered to manage a post-season tournament team in LVBA, applicants must follow these procedures:
 - i) indicate their desire to manage a tournament team in writing to the league President prior to May 1st of the current season.
 - ii) submit a completed "LVBA Manager or Coach Selection" application form.
 - iii) submit a completed "Little League Volunteer Application" and consent to a background check.

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- b) A committee consisting of the league President, Vice-President, Treasurer, Player Agent, Secretary, Safety Officer and tournament officer will evaluate each managerial candidate and recommend qualified candidates for final approval by the league Executive Board. The Executive Board will use the following criteria when evaluating managerial candidates:
 - i) Completion of a successful background check
 - ii) Review of ejections/suspensions in prior seasons
 - iii) Exhibits good sportsmanship.
 - iv) Understands the game of baseball and has a desire to teach it to children.
 - v) Participation in coaching development programs (i.e., coaches clinics, PCA clinics, umpire clinics, safety clinics, etc.)
 - vi) Recommendation of current division commissioner
 - vii) Prior LVBA managerial experience (experience in current division takes precedence)
 - viii) Prior tournament managerial experience (experience in current division takes precedence)
 - ix) Prior LVBA coaching experience (experience in current division takes precedence)
 - x) Prior non-LVBA managerial experience
 - xi) Volunteers for another role in the league (i.e., board of directors, sponsor, etc.)
 - c) The selection committee will recommend one qualified candidate for the position of manager of each of the tournament teams.
 - d) If applicable, the selection committee will recommend other qualified candidates for the position of assistant coach of the tournament teams. The team manager is strongly encouraged to select from this group of candidates when selecting his coaching staff.
 - e) Managerial selection shall be completed by the Executive Board Monthly Meeting in May. The Executive Board is not required to provide an explanation to a candidate as to why they were not selected to manage a team.
- E. 12UTT (Cooperstown Team)
- a) To manage the 12UTT (Cooperstown Team) the member must continue to participate as a volunteer within the league either as a manager or a Board Member.
 - i) The LVBA Executive Board reserves the right to review and replace a manager for actions which could be considered detrimental to the league.

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- ii) If a manager decides to relinquish their right to manage the 12UTT team, the following procedures will be followed to select a new manager:
- iii) To be considered to manage the 12UTT (Cooperstown Team) for LVBA, applicants must follow these procedures:
 - (1) LVBA will advertise position via e-mail to current Board Members and Managers.
 - (2) Applicants will need to submit a completed “LVBA Manager or Coach Selection” application form prior to July 1 of the current season.
 - (3) submit a completed “Little League Volunteer Application” and consent to a background check.
- iv) A committee consisting of the league President, Vice-President, Treasurer, Player Agent, Secretary, Safety Officer, and Coaching Coordinator will evaluate each managerial candidate and recommend a qualified candidate for final approval by the league Executive Board. The Executive Board will use the following criteria when evaluating managerial candidates:
 - (1) Completion of a successful background check
 - (2) Review of ejections/suspensions in prior seasons
 - (3) Exhibits good sportsmanship.
 - (4) Understands the game of baseball and has a desire to teach it to children.
 - (5) Participation in coaching development programs (i.e., coaches’ clinics, PCA clinics, umpire clinics, safety clinics, etc.)
 - (6) Current Volunteer, Manager or Board Member.
 - (7) Prior LVBA managerial experience (experience in current division takes precedence)
 - (8) Prior tournament managerial experience (experience in current division takes precedence)
 - (9) Prior LVBA coaching experience (experience in current division takes precedence)
- v) Managerial selection shall be completed by August 1st. The selection committee is not required to provide an explanation to a candidate as to why they were not selected to manage a team.

F. ALB (Legion)

- a) To be considered to manage an ALB team, applicant must follow these procedures:
 - i) submit a completed “LVBA Manager or Coach Selection” application form

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prior to September 1 of the current season.

- ii) consent to a background check.
- b) The ALB Coordinator will evaluate each managerial candidate and recommend qualified candidates for final approval by the LVBA Executive Board by October 1 of the current season. The committee will use the following criteria when evaluating managerial candidates:
 - i) completion of a successful background check
 - ii) review of ejections/suspensions in prior seasons
 - iii) exhibits good sportsmanship.
 - iv) understands the game of baseball and has a desire to teach it to young men.
 - v) participation in coaching development programs (i.e., coaches' clinics, PCA clinics, umpire clinics, safety clinics, etc.)
 - vi) prior LVBA managerial experience (experience in current division takes precedence)
 - vii) prior LVBA coaching experience (experience in current division takes precedence)
 - viii) prior non-LVBA managerial experience
 - ix) volunteers for another role in the league (i.e., board of directors, sponsor, etc.)
- c) Managerial selection shall be completed by October 1 of the current season. The selection committee is not required to provide an explanation to a candidate as to why they were not selected to manage a team.
- d) Emergency Appointments: The ALB Coordinator reserves the right to appoint additional coaches "as needed" based on player turnout and registration or a coach's unforeseen discontinuation. The criteria and limitations noted above (including LVBA executive board approval) fully apply to any "as-needed" coaching assignment, with the exception that dates, and deadlines noted above may be waived. Coaches selected by the formal procedure (i.e. according to the prescribed deadline dates), as well as "alternates" who go through the formal procedure, are considered "senior" to "as-needed" coaches and the ALB Coordinator may attempt (but cannot guarantee) to grant preference to the "senior" coaches (when allowed within the framework of ALB player rules and/or division breakdown). Considering "alternate" coaches within the time framework is preferable to appointing "as-needed" coaches, wherever practical.

Player Selection

A. LVLL (in-house)

- a) It is the responsibility of the player agent and division commissioners to strive for

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competitive equity in assembling teams. Tryout evaluation data, prior coach's ratings, parent input and any other information available will be used to help form equitable teams.

- b) Siblings playing in the same division will have preference to be teamed together.
- c) Special requests for teaming players together may be considered but cannot be guaranteed.
- d) Requests for players to "play up" in a division may be granted based upon player agent, parent and division commissioner approval but cannot be guaranteed. The Player Agent has the right to hold an evaluation session to help determine the 'play up' and 'play down' requests.
- e) Single A and Double A Divisions
 - i) Teams at the Single A and Double A divisions will be assembled through collaboration of the player agent, division commissioners and managers.
- f) Other Divisions
 - i) Teams in divisions other than Single A and Double A will be assembled using a draft system. This system shall follow the Little League Draft Selection System as detailed in the LL Operating Manual.

B. TBL and USABL (travel)

- a) Any Lenape Valley Baseball Association player may tryout to participate on a travel team for any eligible age group.
- b) Coaches will select the team based upon a number of criteria, which includes but is not limited to tryout evaluations, prior performance, etc.
- c) Players must be registered on a LVBA in-house team to participate on a TBL travel team.
 - i) Exception: Any potential ITL Junior or Senior player trying out for their school's spring sports team will not be required to be registered for an in-house team until after the school team's are selected. School team is the school that the player attends. CYO is considered a school team. If that player is not selected for their school team then they will be required to register for an ITL inhouse team. The player may not participate with the TBL travel team until their paid registration is received. If the player plays a travel game without the paid ITL registration, then the travel manager will be suspended until the registration is complete. USABL does not require players to be associated with a National Organization such as Little League.
 - ii) Before the travel manager selects a player, he must confirm with the player and parents at the first tryout they attend that the following conditions are met:
 - (1) Time Commitment: player must be willing and available to participate in practices and play games, primarily on Friday and Sunday.

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- (2) Parents must be informed that there is a registration fee required to cover the costs for insurance, uniforms, league fees and umpires. The registration fees will be determined prior to LVBA registration. Parents must also be informed that they must split the additional costs evenly among each player on the team for winter workouts and additional events prior to and during the TBL season. Costs are not adjusted based on availability to attend the events. All players are committed to attend the events as agreed to by the majority (>50%) of the players.
 - (3) Travel Commitment: player must be willing and available to travel to and from any TBL game that LVBA chooses to compete in.
 - (4) The player must meet the age requirement according to the Travel League organization in which the team is competing.
- iii) If there are enough player interest to form 2 TBL teams in any age division, there will be an 'A' team and 'B' team.
- (1) The A team will be selected first. Once it is determined there are enough players for a B team, a manager will be selected by the Travel Board with final approval by the LVBA Executive Board. 'B' team managers will not be selected until the 'A' team selection is completed.
 - (2) If a player is selected for the 'A' team, that player must play for the 'A' team unless approved by the Executive Board.
 - (3) All rosters will be reviewed and approved by the Travel Board. If a player was left off the roster, then the coach will need to meet with the Travel Board to explain the reasoning. If the coach and travel board cannot come to an agreement of the roster, then the travel board and/or executive board have the right to remove the travel coach.
 - (4) The coach must submit their team roster and the evaluations to the Travel Board. The Travel Board will save those evaluations in a Google Drive to be maintained for future use.
 - (5) The final roster must be provided to the LVBA League President and TBL Vice President in writing by March 1.
 - (6) All team selections are final once the manager(s) informs the LVBA President and TBL Vice President of his/her selections.
- d) Playing Time – Travel managers should adhere to the following guidelines regarding playing time:
- i) For 7U and 8U, no player shall sit more two (2) consecutive innings in a row. Players must play the 2 of the first 4 innings. Exception to this rule is if the player is injured and cannot play.
 - ii) For 9U and above, each player shall play at least three (3) consecutive outs

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in the first four innings of a game.

- iii) Every player must bat at least once (unless the game is shortened – darkness, rain, mercy rule, etc.)
- iv) Failure to comply with the above may result in disciplinary action up to and including dismissal of the manager.

C. Little League District Team

- a) Any LVBA player, who has played in 60% of the in-house team's (including school team's) regular season games, may be nominated by his in-house manager to represent LVBA on a tournament team. (Little League District Tournament teams are subject to Tournament Rules and Guidelines for Little League Baseball.)

NOTE: absolutely NO players from outside LVBA may participate on a LVBA Little League District Team.

- b) Before an in-house manager nominates a player, he must confirm from the player and parent that the following conditions be met:
 - i) Time Commitment: player must be willing and available to play during any district and subsequent little league tournament games that LVBA advances in.
 - ii) Parents must be informed that there may be additional costs, not covered by LVBA, for the player to participate in little league tournament games.
 - iii) Travel Commitment: player must be willing and available to travel to and from any district or little league tournament games that the Little League District Tournament Team competes in.
- c) Each in-house manager may nominate any number of players from their team for consideration for the age-appropriate tournament team. These nominations are submitted to the tournament director prior to the selection meeting.
- d) If a parent or player declines nomination, the in-house manager shall not nominate the player but advise the Player Agent his desire for the player to be nominated so the player is credited for ranking purposes only.
- e) A tournament team selection meeting will be held for each age group. The selection process, conducted by the tournament director, will proceed as follows:
 - i) A manager or named assistant (the team representative) from each in-house team should be present at the meeting to promote, discuss and answer any questions concerning the player(s) nominated from their team.
 - ii) Once discussion has concluded, each team representative will receive one election sheet on which they may vote once for nine (9) different players listed on the sheet.

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- iii) The team representative will then submit the official election sheet to the tournament director, who will seal the votes in an envelope until all age levels have completed the election process.
 - (1) Upon the completion of the election process, a separate meeting will be held with the President, Vice President, tournament director and tournament team manager to count the votes and document the seven (7) elected players to the team. Should the President, Vice President or tournament director have a child nominated for one of these teams, they will be replaced at the meeting by another board member appointed by the President.
- iv) The tournament manager will then select the additional 2 to 7 “at large” players he deems necessary to complete his team. These players must have been nominated by their in-house manager in order to be selected. The players must be “age pure” (i.e., 12 years old for the 12-year-old team) or be approved by a panel consisting of the LVBA President, Vice President and tournament director.
- v) Once the tournament team has been completed the manager will inform the President and tournament director of his selections in writing and may announce the team no sooner than the date posted by Little League Baseball for that year. No announcement of a team’s players may be made prior to the date specified by Little League Baseball. The Board of Directors has the right to review for disciplinary purposes any situations or circumstances of prior announcements of tournament team players.
- vi) All team selections are final once the manager informs the President and tournament director of his selections. If any player or parent declines to participate on the tournament team, a replacement situation will be handled on an individual basis with the President, Vice President, tournament manager and tournament director.

D. LVCM (Connie Mack)

- a) Any player who is deemed eligible as per BMCM rules may participate in LVCM baseball. Participation in other baseball programs (including other LVBA programs as well as other outside programs) is allowed, unless otherwise prohibited or restricted by BMCM rules. Participation in other LVBA programs is not required to participate in LVCM.
 - i) The quantity and makeup of teams among the available BMCM divisions, and player selection and assignment to teams, are governed by BMCM roster rules.
 - ii) Rosters must be submitted to the LVBA president and LVCM vice president prior to or concurrent with submission to BMCM (subject to deadlines set by BMCM). Rosters are considered final upon submission to BMCM but may be

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changed or amended as provided in BMCM rules. Players may be “double-rostered” and/or “borrowed” as provided in BMCM rules.

- iii) With respect to LVCM players who concurrently participate in other LVBA divisions, the LVCM board (subject to approval by the LVBA executive board) reserves the right to establish and enforce rules regarding “inter-league” use of the pitching arm. LVCM and LVBA have no authority over pitching in non-LVBA programs.

E. 12UTT (Cooperstown Team)

- a) Manager for the 12UTT (Cooperstown Team) will select his team from the current players registered to play in the Majors Division for LVBA and from those previously registered LV players within the LVBA LL Boundary.
- b) Manager will name his team by October 31st for the following season.

F. ALB (Legion)

- a) Any player who is deemed eligible as per ALB rules may participate in ALB baseball. Participation in other baseball programs (including other LVBA programs as well as other outside programs) is allowed, unless otherwise prohibited or restricted by ALB rules. Participation in other LVBA programs is not required to participate in ALB.
 - i) The quantity and makeup of teams among the available ALB divisions, and player selection and assignment to teams, are governed by ALB roster rules.
 - ii) Rosters must be submitted to the LVBA president and ALB Coordinator prior to or concurrent with submission to ALB (subject to deadlines set by ALB). Rosters are considered final upon submission to ALB but may be changed or amended as provided in ALB rules. Players may be “double-rostered” and/or “borrowed” as provided in ALB rules.

Cooperstown Dreams Park 12U Tournament

A. LVBA

- a) The LVBA President is responsible for maintaining the “grandfather” certificate(s) for the Cooperstown Dream Park Tournament.
- b) If the 12UTT Manager chooses to exercise the right to play in the Cooperstown Dreams Park Tournament, the President will sign over the certificate for use. A contractual agreement will be signed to ensure LVBA retains the certificate for the following year.
 - i) LVBA will support the 12UTT by supplying the banner which is displayed at Cooperstown Dreams Park.
 - ii) Banner must include the following:
 - (1) Founder: John Rickards

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- c) If the 12UTT does not elect to play in the Cooperstown Dream Park Tournament, the certificate may be leased out to another team, with preference to a second LVBA team. A contractual agreement will be signed to ensure LVBA retains the certificate for the following year. If the certificate is not leased, the 12UTT team is responsible for paying the fee to maintain the certificate for the following year.
- d) The current 12UTT will pay the deposit and coming 12UTT will pay the second installment for the following season's tournament.
- e) LVBA 12UTT has first right of refusal for the Cooperstown Dream Park Tournament Certificate.
- f) If more than one team would like to play in the Cooperstown Dream Park Tournament the 'A' team of players and coaches have first rights to the LVBA certificate. This will be decided by the LVBA Executive Board.

B. Manager Responsibilities

- a) Manager will hold a fair and open discussion with by the 12UTT families to decide if they will be playing in the Cooperstown Dreams Park tournament or another tournament.
- b) If the Cooperstown Dreams Park tournament is selected, the Manager will be provided with the certificate and will be responsible for the certificate as agreed to in the respective contract.
- c) Manager will be responsible for handling all finances for the 12UTT. All funds raised in the name of LVBA or LVRC under the 501©(3) Tax ID number will have to be deposited through the LVBA checking account setup for the Cooperstown Team to be tax-deductible for the donators. .

C. Fundraising Restrictions

- a) Fundraising for the Cooperstown Dreams Park will be the responsibility of the 12U Tournament Team with monthly reporting in writing of fundraising efforts to the LVBA board.
- b) Funds raised must be collected, accounted for, and spent according to the accounting rules set forth within IRS Tax code for a 501©(3) charitable organizations.
- c) Only the 12U Tournament Team going to Cooperstown Dreams Park can fundraise under the 501(c)(3) Tax ID number.
- d) Name of LVBA or any organization under the LVRC umbrella may only be used for the 12U Tournament Team going to Cooperstown Dreams Park.
- e) A 12U Tournament Team that is not attending Cooperstown Dreams Park tournament will be responsible for any tournament or associated gifts, events, or materials costs out of their own pocket **unless otherwise approved by the Executive Board with majority vote.**

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Player responsibility

- A. Act in a safe manner always and alert a coach (or another adult) if an unsafe situation exists.
- B. Be aware of and abide by Little League and age appropriate LVBA local rules and regulations.
- C. Be on time and prepared for all practices and games. If absence is necessary, must notify the coach in advance. Unexcused absences from practices or games may result in reduced playing time.
- D. Be ready to listen to coaches during events and refrain from clowning around.
- E. Show up to practice and games with the intent to improve their skills and understanding of the game, always trying to do their personal best.
- F. Exhibit good sportsmanship. Show respect for the rules, opponents, officials, and tradition of the game. Support and cheer on their teammates.

Manager/coach responsibility

- A. Ensure a safe playing environment for all participants.
- B. Know and abide by all Little League and LVBA local rules and regulations.
- C. Emphasize safety, fun, sportsmanship, and baseball fundamentals.
- D. Attend all required league meetings and participate in league- sponsored training sessions.
- E. Work with ALL their players on improving their skills and understanding of the game, providing them the instruction necessary to do their personal best.
- F. Be fair and treat all players as individuals who are part of a team.
- G. Conduct a parent meeting prior to each season outlining what parents/players can expect of the coach and what is expected of players and parents.
- H. Be on time and prepared for all practices and games. If absence is necessary, arrange for an assistant coach to assume responsibilities.
- I. Exhibit good sportsmanship. Show respect for the rules, opponents, officials and tradition of the game. Lead by example and be a positive role model.
- J. Be open to ideas, suggestions, criticism and help.

Parent/Guardian responsibility

- A. Volunteer - LVBA is an all-volunteer organization and expects all members to help.
- B. Attend all team meetings.
- C. Inform the coach of any health or safety issues that may affect your child or others.

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- D. Exhibit good sportsmanship. Show respect for the rules and tradition of the game. Support the coaches, opponents and officials. Lead by example and be a positive role model.
- E. Notify the coach in advance of your child missing a game or practice. Try to get your child to games and practices on time. Unexcused absences from practices or games may result in reduced playing time.
- F. Cheer at games and instruct at home – “let the coaches coach.”
- G. Control siblings – keep them off the field, bench and away from the equipment.
- H. Talk to the coach in private to express any concerns.
- I. Smoking and alcohol consumption are forbidden at any facility where a LVBA team is competing.
- J. Coaches and umpires have full authority to ask a spectator to leave the premises due to unsportsmanlike behavior. Should the spectator refuse to leave, the spectator’s team may be forced to forfeit the game and the LVBA Board may take further disciplinary action.

Fields

- A. All fields (paid for, leased or use-donated) used by Lenape Valley Baseball Association shall be used by and only by Lenape Valley Baseball Association players. The Board of Directors does have authority to issue sub-let permits to outside organizations if deemed so appropriate. Such approval must be in writing with specific dates and times as to guarantee no conflict with Lenape Valley Baseball Association or field owner usage.
- B. All fields shall be used and maintained as per Lenape Valley Baseball Association local rules. Any violations of said rules can result in disciplinary actions up to and including forfeiture of use.

Uniforms

- A. Lenape Valley Baseball Association uniforms can be worn at any time to show support for our sponsors. District tournament team uniforms should be reserved for tournament play only.
- B. No endorsements shall appear on the Lenape Valley Baseball Association issued tournament team uniforms.

Equipment

- A. All equipment issued by Lenape Valley Baseball Association shall remain the property of Lenape Valley Baseball Association.
- B. Managers will be required to sign out and sign back in all equipment issued to them at the beginning of the season. The equipment will be the manager’s responsibility during the season. The League reserves the right to bill the manager

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at the end of the season for items not returned.

- C. All issued equipment must be returned in working condition. The manager must inform the equipment officer of damage or replacement as soon as possible, especially when the damage results in a safety issue.
- D. No outside group shall use the League's equipment without permission from the Board of Directors.

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Approved by the Lenape Valley Baseball Association Board of Directors on August 4, 2024.

Matt Bencoter

President's Name (print)



President's Signature

8/4/2024

Date

Steve Gannon

Vice President's Name (print)

Vice President's Signature

Date

Jeffrey Raup

Secretary's Name (print)

Approved via text 8/4/2024

Secretary's Signature

Date

Dennis Witkowski

Treasurer's Name (print)

Approved via e-mail 8/4/2024

Treasurer's Signature

Date

Jason Davidson

Player Agent's Name (print)

Approved via e-mail 8/4/2024

Player Agent's Signature

Date

Tom Houseknecht

Safety Officer's Name (print)

Safety Officer's Signature

Date

POSITION OPEN

Coaching Coordinator's Name (print)

N/A

Coaching Coordinator's Signature Date